

# SLC

# ADMISSION CARE GUIDE



## *The Scotchman Living Center* *~ About Us ~*

*The Philip Nursing Home opened in 1970 to provide long term healthcare to the residents of Philip, SD and the surround communities. In 2020, the Philip Nursing Home expanded into what is currently the Scotchman Livign Center and the Kris & Evelyn Paulson Memory Care Wing. The Scotchman Living Center offeres a unique, homelike living space with an enhanced community-like feel.*

*The Scotchman Living Center is part of Philip Health Services, a community-owned healthcare entity featuring a critical access hospital, emergency department and medical clinic. All of these facilities are connected, enabling residents to have access to a variety of healthcare services without commute.*

### **Director of Nursing**

Denise Buchholz, RN

### **Resident Care Manager & Social Services Designee**

Morgan Whites, RN

### **Resident Assessment Coordinator**

Chris Coyle, RN

### **Medical Staff**

Dr Kerry Blackham

Dr David Holman

Terry Henrie PA-C

Audrey Weber  
PA-C

Diane Weber PA-C

### **Address**

415 W Pine St

PO Box 790

Philip, SD 57567



Office Team  
Admission  
Nursing Care

# WHAT SHOULD YOU EXPECT?

## ~ Meet the Management Team ~

Director of Nursing

Denise Buchholz, RN  
Ext 3955

Resident Care Manager  
& Social Services Designee

Morgan Whites, RN  
Ext 3956

Resident Assessment  
Coordinator

Chris Coyle, RN  
Ext 3953

## ~ Admission ~

A Philip Health Services physician must complete a pre-admission screening and assessment. Our medical staff consists of 2 experienced physicians, including a geriatric specialist. We also require 2 skin tests for tuberculosis (TB), an infectious respiratory disease; one negative TB resading must be completed prior to admission.

## ~ Nursing Care ~

The Scotchman Living Center is staffed 24/7. Nursing staff will administer medications and treatments as ordered by a physician and provide personal care and assistance. A complete bath or shower and bed linen change will be provided at least twice weekly or more often, based on individual resident needs. Medical providers make regular, frequent visits for day-to-day needs, and provide 30-60-90 day appointments. If there is a change in the resident's health status which requires medical attention, nursing staff will make a clinic appointment or the on-call physician will be contacted to ensure proper medical treatment.



## Billing Rates

# PAYMENT

### ~ Billing ~

Payment is due on the day of admission and then by the 10th of each month.

We accept Self Pay, Long Term Care Insurance, and Title 19 (Medicaid) for those who qualify. If there is a long term care policy or long term care insurance, the Philip Heath Services business Office will assist you in filing a claim. Our Social Services Designee and business office will assist residents and families with planning and preparing for nursing home charges.

The Philip Business Office accepts checks and other payment options upon request. We do not accept credit card payments. Please visit with the Business Office if you have further questions about payment.

### ~ Rates ~

Rates - Effective January 1, 2025

Base Rate for Semi Private Room - \$277 - \$371 per day

Base Rate for Private Room - \$294- \$399 per day

Additional charges may apply and will vary depending on care needs determined by the MDS Assessment. The MDS Assessment is obtained upon admission, and minimally, on a quarterly basis. One can also be completed with a Significant Change in a resident's status.



# Pharmacy Oxygen

# MEDICAL AND ROOM SERVICES

## ~ Pharmacy Services and Medications ~

All residents of the Scotchman Living Center will have medications filled at PHS' partner pharmacy, Dakota Country Pharmacy, unless medications are received through the Veterans Administration. Medications will be filled in secure medication cards by the registered pharmacist and administered by the nursing staff. Residents are responsible for medication charges and must make arrangements to provide payment for prescription and non prescription medications.

### Dakota Country Pharmacy Pharmacists

Courtney Kjerstad, PharmD

Joni Parsons, Pharm D

A consulting pharmacist will review the Resident's medications on a monthly basis and as needed to ensure adequate dosing, interactions, necessary lab draws and suggested drug dose reductions.

### Consulting Pharmacist

Justin Muth, PharmD

## ~ Oxygen ~

Oxygen is considered a medication and the resident is responsible for all oxygen costs. If the resident has an oxygen concentrator, he or she may bring it to the Scotchman Living Center. Please arrange for the current durable medical equipment provider to deliver oxygen canisters to the facility.

If the Resident needs oxygen during their stay, the Resident's provider and nursing team will make arrangements for oxygen set up and return as necessary.



*Phone/Internet  
Supplies  
Mail & Packages*

# MEDICAL AND ROOM SERVICES

## *~ Phone/Internet ~*

Private in-room telephone services are available. Phone calls can be received at the Philip Nursing Home nurse's station as well. Each resident bed has a private extension that will be provided to the family upon admission.

Wireless internet (non-secured) is available to residents and guests. Please ask the nursing staff for assistance in setting up Internet on your personal devices.

## *~ Supplies ~*

All necessary daily supplies are inclusive in the room rate. Incontinence products are also included in the room rate. If you prefer to secure your own incontinence supplies, you may choose to do so at your own expense.

## *~ Mail & Packages ~*

Mail and packages are distributed Monday through Saturday by activity staff.

Daily mail is picked up and sorted at the Philip Health Services business office and then delivered to the residents. Staff is available to assist with opening and reading mail if the residents request.

Scotchman Living Center  
C/O Resident Name  
Box 790 or 415 W Pine St  
Philip, SD 57567



Meals  
Activities  
Outings

# RESIDENT ACTIVITIES

## ~ Meals ~

Meals are served in the dining rooms at approximately 7:30am, 11:30am, and 5:30pm. Special diets are provided as ordered by the physician. Families are welcome to bring meals or favorite foods. Please consult with nursing staff to ensure proper diet needs are confirmed prior to bringing in outside meals. Residents may have guests join them for meals in our dining room. Please notify the nursing staff or dietary department (Ext 3911) by 9:30am if requesting a guest meal.

We encourage families and friends to take advantage of our Private Diningroom. This room is located just off of the dining area and can easily seat 10 people. To reserve this room for any type of gathering, please notify the nursing staff.

## ~ Activities ~

Our Activities Coordinator provides planned activities on an individual and group basis depending on resident ability. A calendar of daily scheduled activities is provided to each resident monthly. Common activities include, Morning Stretch, Beachball, Bingo, Card Games, Board Games, Community Outings, Trivia, Crafts and Music.

## ~ Outings ~

Family members wishing to take their resident on an excursion outside the facility for a few hours or days at a time may request a pass from the Resident's physician. The responsible party must also sign a liability release waiver and a notice of 24 hours is appreciated to allow nursing staff to plan ahead and to set medications accordingly.



*And  
So Much  
More!*

# OTHER SERVICES

- Absentee Ballots
- Barber/Beauty Shop and Services
- Chapel
- Community Dining Area
- Diagnostic Imaging (Xray and CT Scan)
- Flower and Vegetable Gardens and Enclosed Courtyard Space
- Housekeeping
- Laboratory Services
- Library Outreach and Large Print Books
- Memory Care Wing
- Outpatient Physical, Occupational and Speech Therapy
- Pet Therapy
- Registered Dietician Reviews
- Restorative Therapy
- "Resident Council" for residents to convey concerns and suggestions
- Security System including cameras and badge activated entrances to prevent elopement
- Worship Services of multiple denominations including Catholic Mass with Communion
- Wound and Skin Care including access to a Certified Wound Care Specialist



*Team Care  
Family  
Social Services*

# CARE TEAM SERVICES

## *~ Team Care Conferences ~*

A care team consisting of the medical provider, nursing staff, dietary, activities, restorative therapy, social services, and other caregivers as necessary, meet quarterly and as needed to monitor resident status and address any concerns. Family members are encouraged to attend "Team Care Conferences". Family members are notified by the social services designee when upcoming care conferences are scheduled to allow adequate time to make arrangements to attend. The initial team care conference is scheduled 3 months after the resident admission date.

## *~ Family Involvement ~*

Family members are encouraged to visit and participate with the resident's care. Suggested visiting hours are 8am-8pm, but can vary depending on resident and family preferences.

## *~ Social Services ~*

A social services designee is available to assist and support the resident and family with the admission process and other concerns. They will assess the resident's psychosocial history to determine the mental and emotional needs while maximizing individuality, independence, and dignity. They will also assess, discern, and problem-solve situations that may arise for the resident, family and staff.



Providing  
compassionate care,  
to all of those we  
meet.

# ADDITIONAL INFORMATION

- Scotchman Living Center requires a copy of the Resident's healthcare legal documents (advanced directive, durable power of attorney, living will etc.) upon admission.
- A Safe is available in the Philip Health Services business office to store valuables. It is recommended to use the safe for a large amount of cash or other items of value (jewelry, artwork, etc.)
- Residents are asked to keep no more than \$20 in cash at one time. Residents are encouraged to wear their own clothing and sleepwear. Items are to be marked with resident's initials.
- Hospital gowns will be provided when necessary.
- Laundry service for personal laundry and linens is provided by Scotchman Living Center, unless the family makes other arrangements.
- Residents may bring their own bedding and toiletries; otherwise Scotchman Living Center will provide these items.
- Due to state regulations, Scotchman Living Center cannot allow portable space heaters, electric blankets, or heating pads (including rice packs).

We welcome you and your loved one to our facility and hope you enjoy your stay. We encourage you to make yourself feel like you are at home, and let us know if we can be of any assistance. We strive to ensure all needs, concerns, and questions have been met and answered. Please feel free to visit with us anytime, we are more than happy to help!

~ The Scotchman Living Center Team ~